

The meeting was held at How Lee's in Squirrel Hill. Members attending: Mike Milberger, George Hoguet, Martha Cullens and Bill Markey.

OLD BUSINESS:

1. *Approval of Prior Meeting Minutes – Accepted & Approved.*
2. *New Contact Person for the Sangha –* At the Annual Meeting, Michael Sutherland accepted to replace Bill Meoni-Ridenour in this role, although Michael's direct contact info will be shielded; Stephanie Miller has offered to secure a new Google phone number which can be published on our website and in literature for contact, and we can also use our existing Sangha Gmail for email contact. **Mike Milberger will follow-up this action.**
3. *Sangha Cancellation Procedures due to Inclement Weather –* After discussion, **the CCC agreed as a policy that:**
 - a. The Opening & Closing Team will make this cancellation decision the night before, or morning of, the inclement weather – based on their own ability to open & close – and that they should also be responsible for communicating the decision to the sangha via the LRS Listserv email (at least by midday of cancellation date) and also change the message of the Sangha's Google Voicemail to indicate the Cancellation Status.
 - b. **Bill Markey will discuss this policy with Pat & Dawn.**
4. *Financial Report & BCM Donation -* George presented the Year-End Sangha Financial Report as of 12/16/14. The sangha's checking balance is very solid, and after a \$1000 Dana gift by year end (Approved at the Annual Meeting) to a Blue Cliff fund, the balance will still be above the 2013 Year-End. Report attached.
 - a. Blue Cliff Donation – Michael Sutherland and Jennifer Whiteside are investigating a potential donor-match within the Thich Nhat Hanh Foundation, which would provide \$2 for each \$1 donated by LRS. This Monastics Trust Fund is to support the longer term needs of monastics (health care, etc).
 - b. **George to instruct Bill Meoni-Ridenour to issue the \$1000 check by year-end.**
 - i. *Author's Note: Further investigation shows that the deadline for the \$2:\$1 fund match is beyond 12/31/2014, so I instructed Bill Meoni-Ridenour to hold the \$1000 dana transfer until December 31st in order to add any additional dana received during December that is specifically dedicated for this. I will report final donation at next CCC meeting.*

NEW BUSINESS

1. *CCC Members Accepting Follow-Up Assignments:*
 - Joanne Stephenson Scholarship Fund - **Bill**
 - Member Care Committee - **Martha**
 - Public Day of Mindfulness Action Team – **Martha**
 - Blue Cliff Dana – **George**
 - Retreat Committee Actions – **Mike**
 - New Location Discussions – **Bill** (Rebecca is apparently looking at this)
 - Interfaith/Intersangha Meetings – **Mike**
 - Mindfulness in Education – **Martha** (Note: Denys Candy may have contact name for the woman (Nancy?) whom Brother Phap Vu committed to support in Pittsburgh schools in Spring 2015)
2. Scanning of Sangha literature for electronic archiving and handouts – Kate Fissell had suggested this action at the Annual Meeting. Tony Silvestre and Kate have agreed to go through the documents and determine what is worth scanning. Martha Cullens has

offered to assist the scanning, and George has offered to help Martha with the initial set-up and scanning.

- **George to follow-up** with Tony & Kate for availability of chosen documents
3. *Resolution of Recording (and Recordings) of Dharma talks etc from retreats* – several sangha members have expressed concern about NOT filming retreat attendees, especially without written permission. The question was also raised by Martha O’Grady recently as to why we should record the Dharma talks, even just in audio, if we are not posting them on the LRS website for sangha use. Few sangha members know how to run the audio recorder nor know how to edit the recordings.
- **George** offered to edit the audio files available (which he has) and have them posted onto the sangha website. **The CCC Decision was to only record audio of Dharma Talks on the retreats by Chan Huy or other teachers.**
4. *Next Meeting* – George will facilitate next meeting. Tentative Date: February 10, 2014

Respectfully Submitted, December 29, 2014.

George Hoguet